



**SARATOGA COUNTY  
DEPARTMENT OF HUMAN RESOURCES**

County Municipal Center  
40 McMaster Street  
Ballston Spa, New York 12020  
[www.saratogacountyny.gov](http://www.saratogacountyny.gov)

MARGARET C. MCNAMARA  
DIRECTOR OF HUMAN RESOURCES

TELEPHONE: (518) 885-2225

**CAREER OPPORTUNITY**

**ANIMAL SHELTER AIDE – Seasonal (June-October)  
SARATOGA COUNTY ANIMAL SHELTER**

**SALARY: \$17.0203 / Hour**

This is manual labor position involving the routine work related to the care, treatment and maintenance of each animal, which begins upon intake and continues throughout each animal's stay at the Saratoga County Animal Shelter. Duties are performed under the direct supervision of the Director of the Animal Shelter in accordance with set policies and procedures. Supervision is not a duty of employees in this position. Incumbents perform related work as required.

**MINIMUM QUALIFICATIONS:** Graduation from high school or possession of a high school equivalency diploma (GED)

***NOTE: Successful candidate will be required to work "one" weekend day per week.***

**SUBMIT APPLICATION TO:**

Personnel Officer – Civil Service Division  
40 McMaster Street  
Ballston Spa, NY 12020

**APPLICATIONS WILL BE ACCEPTED UNTIL: May 18, 2018**

Applications are available in the Human Resources Office or on our website. Resume **MAY NOT** be substituted for Application. *Applications must be received in our office by 4:30 PM on date indicated.* Postmarks **will not** be accepted for this position.

"An Equal Opportunity Employer with an Affirmative Action Program"

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